

# Training contract application form



## Contact details

Name: .....

Telephone (home): ..... Telephone (mobile): .....

Email: .....

Home address: .....

.....

Term time address: .....

.....

Year applying for: .....

## Education

Degree expected or attained and subject: .....

University or college: .....

For each year of your course, please list the subjects you have studied / yet to study and the marks even if they do not count towards your final degree classification.

1<sup>st</sup> year subjects and marks

2nd year subjects and marks

3rd year subjects and marks

4th year subjects and marks

Masters / postgraduate qualification and grade: .....

## Law Society Examinations

Graduate Diploma in Law – have you taken the GDL exam? Yes / No If yes what was your result?

Please state if you are exempt. ....

If the GDL remains to be taken, when do you intend to start it and where?

.....

Have you taken the Legal Practice Course? Yes / No

If yes what was your result? .....

If the LPC remains to be taken, when do you intend to start it and where?

.....

If you are taking a year off between completion of your LPC and starting your training contract, what are your plans?

.....

Name of school / college: .....

Examinations achieved at 'A' level or equivalent:

Posts held or special responsibilities: .....

.....

Prizes or distinctions awarded: .....

.....

#### Work experience

Please include here details of your employment, voluntary, vacation or work experience.

Dates	Name and address of organisation	Position held and brief description of duties

Other details

Fluency or proficiency in any foreign language: .....  
.....

Hobbies and interests: .....  
.....

Have you applied to us before? Yes / No

If yes, please specify when and which stage of the recruitment process you reached:  
.....

Have you any contacts or connections with Jacksons Law Firm? Yes / No

If yes, please provide details below:  
.....

What interests you about being a solicitor?

What attracted you to training with Jacksons Law Firm?

How did you hear about us?

Please provide any further information you would like us to consider in support of your application.

Equal opportunities

Please note this information is optional and will be removed from your application form before pre-selection and is used solely for monitoring purposes:

Gender: ..... Ethnic origin: .....

Age: .....

Do you consider yourself to have a disability? Yes / No

If yes, please indicate below if there are any particular steps that Jacksons Law Firm can take to assist you in the recruitment process. We require these details to enable us to comply with Section 6 of the Disability Discrimination Act 1995.

Because of the confidential nature of private client work, you are required to disclose details of any criminal convictions or police cautions. Any failure to disclose the same could result in summary dismissal. Any information you provide will remain strictly confidential. Please use the space below to provide any relevant information.

References

Please provide us with the details of two referees, one of whom should be academic.

Reference 1 name: .....

Reference 1 address: .....

.....

Reference 1 email address: .....

Reference 2 name: .....

Reference 2 address: .....

.....

Reference 2 email address: .....

Contact us

If you have any queries or require further information, please contact our human resources team on 0844 8554111 or email them at [recruitment@jacksons-law.com](mailto:recruitment@jacksons-law.com)

Data protection

This application will be processed in accordance with the Data Protection Act 1998. The data will be used for the purpose of this application, and if your application is successful, for your future employment with Jacksons Law Firm LLP.

I declare that the information I have given in support of my application is true and complete. Any falsification may be considered sufficient cause for rejection or, if employed, dismissal.

Signed:

Date:

Please return your completed form to Adrienne Patterson, Human Resources, Jacksons Law Firm LLP, 17 Falcon Court, Preston Farm Industrial Estate, Stockton on Tees, TS18 3TU.